

COLCHESTER FIRE DISTRICT NO. 1 - 2006 ANNUAL MEETING MINUTES

The duly warned annual meeting of Colchester Fire District No. 1 was held on Monday, 23 January 2006 in Alliot Hall on the campus of Saint Michael's College in Winooski Park. Four resident voters were present as were Jeffrey Vincent (Treasurer), Jerry Flanagan (Manager), and Thomas Van Dzura (Assistant Treasurer). The Clerk, Joseph McLaughlin, SSE, called the meeting to order at 7:00 pm.

1. On a motion by Joseph McLaughlin, seconded by Marcel Rainville, SSE, Brian Cummings, SSE was unanimously elected as Moderator.
2. The Clerk distributed the minutes of the 2005 annual meeting, after which Marcel Rainville moved, seconded by Brian Cummings, their acceptance; accepted unanimously.
3. The Moderator called on the Clerk, Joseph McLaughlin, to make a report summarizing the principal activities of the District since the last Annual Meeting. The Clerk distributed copies of his written report (dated 23 January 2006), noting it had been an eventful year for the Prudential Committee and District officers. On a motion by Marcel Rainville, with the second of Brian Lee, the Clerk's report was received unanimously.
4. The Moderator called on the Asst. Treasurer, Thomas Van Dzura, to report on the District's finances. The Asst. Treasurer distributed copies of CFD's annual financial reports for 2005 (dated 20 January 2006) and highlighted some items. He noted that the District continued in good financial condition. On the profit & loss sheet, a fee for a customer connection, higher interest rates, the installation of some new meters and more accurate readings from Saint Michael's College all helped increase income. Engineering costs and repair work principally associated with studies of the Gorge Road line contributed to increased expense. He explained that higher banks fees arising from the 'lock-box' account were attributed to the bank's correcting its billings. He offered to study further possible explanations for the decrease in the cost of water purchases, and said he was still awaiting some bills (e.g. legal expenses) accruable to 2005. At the conclusion of review and discussion, Brian Lee moved, seconded by Marcel Rainville, to accept the Asst. Treasurer's reports for 2005; accepted unanimously.
5. The Moderator called on the Clerk to present the revised District Bylaws. Clerk McLaughlin distributed copies of the revised Bylaws (dated 17 January 2006) with an 'Overview' of the same date which recalled that the 2005 Annual Meeting had authorized the preparation of amended District Bylaws, with the assistance of appropriate legal counsel, to replace the current Bylaws (adopted in 1982). The Prudential Committee secured the services of Attorney Joseph E. McNeil to assist in this regard, reviewed several drafts, and recommended the adoption of the Bylaws being presented. The 'Overview' explained the objectives behind the revision as well as the major and lesser changes to be found in them. At the conclusion of discussion, Marcel Rainville moved, with the second of Brian Lee, the adoption of the revised District Bylaws as presented; passed unanimously.
6. The Moderator called upon the Prudential Committee Chairman for a motion to set the total amount of annual compensation for District officers. Chairman McLaughlin, after recalling last year's precedent and discussing for some possible adjustments in the amounts, moved, with the second of Marcel Rainville, to approve total disbursements of up to \$18k for compensation in 2006 to District officers (clerk, treasurer, manager, assistant treasurer) and for stipends and to authorize the Prudential Committee to determine the stipends and specific amounts for each office; passed unanimously.
7. The Moderator opened the floor for nominations to fill a three-year term (2006-8) on the Prudential Committee, the term of Marcel Rainville having expired. Joseph McLaughlin, seconded by Brian Lee, nominated Marcel Rainville. There being no other nominations, the Moderator entertained a motion to close nominations; the motion passed unanimously and Marcel Rainville was re-elected to a three-year term as a member of the Prudential Committee. [Joseph McLaughlin was elected to fill Brian Cummings' unexpired term in 2005.]
8. The Clerk having certified that Scott Foster, elected to a three-year in 2005, had vacated his seat on the Prudential Committee, the Moderator opened the floor for nominations to fill the unexpired term, Joseph McLaughlin with the second of Marcel Rainville nominated Brian Lee. There being no other nominations, a motion to close nominations passed unanimously, and Brian Lee was elected to fill the unexpired term (2006-7) as a member of the Prudential Committee.

9. For the office of District Clerk, Marcel Rainville, with the second of Brian Lee, nominated Joseph McLaughlin. There being no other nominations, a motion to close nominations passed unanimously, and Joseph McLaughlin was re-elected to a one-year term as Clerk.
10. For the office of District Treasurer. Joseph McLaughlin, with the second of Marcel Rainville, nominated Jeffrey Vincent. There being no other nominations, a motion to close nominations passed unanimously, and Jeffrey Vincent was re-elected to a one-year term as Treasurer.
11. Joseph McLaughlin moved, seconded by Marcel Rainville, to set the District's 2006 tax rate once again at zero (\$0); the motion passed unanimously.
12. After a discussion of the background for the District annual donation, Joseph McLaughlin, with the second of Brian Cummings, moved to approve the District making a donation of \$1,000 to Saint Michael's College Fire and Rescue; the motion passed unanimously.
13. Marcel Rainville moved, seconded by Brian Lee, to set the date for the 2007 annual meeting of the District at 22 January 2007, the 4th Monday of the month; passed unanimously.
14. Under other business, Marcel Rainville moved, with the second of Brian Lee, to express the District's gratitude to Clerk McLaughlin for his work on preparing the District's revised Bylaws; the motion passed and the Clerk thanked all who worked with him on this project.
15. By unanimous vote, the 2006 annual meeting adjourned at 7:29 pm.

Respectfully submitted,

Joseph McLaughlin, SSE